

## Section 2 – Accounting Statements 2021/22 for

### DONYATT PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2021 £	31 March 2022 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	9,892	9,120	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	8,500	9,160	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	0	2,015	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	2,714	2,610	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	6,558	5,397	<i>Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	9,120	12,288	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	9,120	12,288	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	3,128	3,128	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings			<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	N/A
			✓
			<i>The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets.</i>
			<i>N.B. The figures in the accounting statements above do not include any Trust transactions.</i>

I certify that for the year ended 31 March 2022 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority. Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

01/06/2022

I confirm that these Accounting Statements were approved by this authority on this date:

14/06/2022

as recorded in minute reference:

22/554

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered in figures.

Name of smaller authority:

Donyatt Parish Council SO0100

County area (local councils and parish meetings only):

Somerset

### Financial year ending 31 March 2022

Prepared by (Name and Role):

Heather Bryant RFO

Date:

26/04/2022

### Balance per bank statements as at 31/3/22:

	£	£
account 1	11,686.6	
account 2	601.1	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		12,287.7

Petty cash float (if applicable)

Less: any un-presented cheques as at 31/3/22 (enter these as negative numbers)

None	item 1	0.00
	item 2	
	item 3	
	item 4	
[add more lines if necessary] item 5	item 6	
	item 7	
	item 8	

Add: any un-banked cash as at 31/3/xx

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Net balances as at 31/3/22 (Box 8)

12,287.7

# Explanation of variances – pro forma

Name of smaller authority: **Dorset Parish Council**  
 County area (local councils and Somerset)

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year.
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Explanation
1 Balances Brought Forward	9,892	9,120			NO	Automatic responses trigger below based on figures input. <b>DO NOT OVERWRITE THESE BOXES</b>
2 Precept or Rates and Levies	8,500	9,160	660	7.76%	NO	Explanation of % variance from PY opening balance not required - Balance brought forward agrees
3 Total Other Receipts	0	2,015	2,015	#DIV/0!	#DIV/0!	Received £1945 CIL payments in 21/22. None in 20/21 Received £170 VAT reclaim in 21/22. None in 20/21
4 Staff Costs	2,714	2,610	-104	3.83%	NO	
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO	
6 All Other Payments	6,558	5,397	-1,161	17.70%	YES	Grants given 5008 out in 20/21 was £5400. Grants given out in 21/22 was £3850. Repairs in 20/21 £359 and in 21/22 £40. New web site cost £325 in 21/22
7 Balances Carried Forward	9,120	12,288			NO	VARIANCE EXPLANATION NOT REQUIRED
8 Total Cash and Short Term Investments	9,120	12,288				VARIANCE EXPLANATION NOT REQUIRED
9 Total Fixed Assets plus Other Long Term Investments and	3,128	3,128	0	0.00%	NO	
10 Total Borrowings	0	0	0	0.00%	NO	

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable