

## Bank reconciliation – pro forma

Name of smaller authority: **DONYATT PARISH COUNCIL**

County area (local councils and parish meetings only): \_\_\_\_\_

### Financial year ending 31 March 2019

Prepared by Heather Bryant – Responsible Financial Officer(Name and role)

Date: 17.4.19

Balance per bank statements as at 31 March 2019:	£	£
Current	8205.55	
Business Reserve	<u>599.55</u>	8805.10
	_____	
Petty cash float (if applicable)		
Less: any un-presented cheques at 31 March 201	None	
	_____	
Add: any un-banked cash at 31 March 2018	None	
	_____	
Net balances as at 31 March 2019 (Box 8)		<u><b>8805.10</b></u>

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

#### **CASH BOOK:**

Opening Balance 1 April 2018 (Prior year Box 8)	10961.48	
Add: Receipts in the year	7935.50	
Less: Payments in the year	10091.88	
Closing balance per cash book [receipts and payments book] as at 31 March 2019 (must equal net balances above – Box 8)		<u><b>8805.10</b></u>